

## Sample Agenda for Your Town Hall Meeting

### 1. Introduction:

- Welcome the participants
- State purpose of the Town Hall Meeting
- Consider showing a short video that focuses on an issue facing your community, for example “[This Place](#)”<sup>\*</sup> or Washington’s own “[Underage Drinking- Something to Talk About](#)”<sup>\*\*</sup>

### 2. Are our kids drinking? Speaker or panel discusses:

- Are kids in our community drinking? (share school district/county/school district youth alcohol profiles)
- How does early drinking impact the lives of young people?
- How does underage drinking impact the community?

### 3. What can we do to reduce underage drinking in our community?

- Invite the participants to brainstorm strategies (consider the suggestions we offer in *Call to Action*)
- Recruit a volunteer to record ideas (Use flip chart, white board, or other method)

### 4. Where do we go from here?

- Invite people to sign up to work on a strategy
- Hand out envelopes and paper and invite each person in the audience to write what they plan to do in the next month to help reduce underage drinking and place it in the envelope, seal, address to self and give it to the facilitator who will mail it to them in one month.

#### **We must communicate a consistent message.**

- Young people in our community, as in all communities, are drinking alcohol.
- Youth make decisions based on what they hear from their families and other adults in their community.

Therefore, it’s important for adults and the community at large to send a consistent message to young people that **alcohol use is unhealthy, illegal, and can negatively impact their future.**

\* DBHR provided a copy of this film to every Town Hall Meeting Coordinator and every County Prevention Specialist two years ago. It was in the [Action Kit: Reducing Alcohol Marketing to Youth](#). The Washington Drug/Alcohol [Clearinghouse](#) also has some.

\*\*This DVD was widely distributed last fall to preventionists; DBHR still has a few copies available, if you are unable to connect to the youtube link.



Washington State Coalition to Reduce Underage Drinking

[www.starttalkingnow.org](http://www.starttalkingnow.org)